

#### **SALEM - 636010**

#### **DISCIPLINARY COMMITTEE 2023-2024**

#### **COMMITTEE MEMBERS:**

Dr. T.Poongodi
Dr. A. Kubendran
Dr. P. Suresh
Chairman
Coordinator
Co-Coordinator

Dr. D. Selvapandian Member Dr. G. Kandhakumar Member Mrs. S. Valarmathi Member Dr. A. Kayalvizhi Member Member Dr. M. Prakash Dr. E. Bhuvaneswari Member Dr. R. Tamilarasi Member Dr. R. Jagadeesan Member Dr. T. Poongodi Member Dr. P. Sathya Member Dr. P. Uma Swarupa Member Mr. C. Sengottuvel Member Dr. T.S. Senthilkumar Member Dr. C. Kavitha Member Mrs. K. Gomathi Member Dr. T. Kavitha Member

#### **SFCW**

**Mr. S. Kumar** - Overall Coordinator

Dr. K. Palanisamy Coordinator Dr. P. Dhanasekaran Member Mr. P. Mohan Member Mr. C. Chandran Member Mr. S. Mohankumar Member Dr. P. Prabhu Member Mr. D. Murugesan Member Mr. N. Prakash Member Mr. T. Suresh Member Dr. P.S. Deepa Member Dr. P.M. Kavitha Member Mrs. B. Manilatha Member Mrs. G. Selvalakshmi Member Mrs. E. Divya Member



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#### **MAINTAINING REPORT:**

Dr. A. Kayalvizhi

Dr. M. Prakash

Dr. R. Jagadeesan

Dr. T.S. Senthilkumar

#### **Duties and Responsibilities:**

- 1. Each and every day students' ID card, Hair-Cut and Dress Code are checked and verified by staff members near the College Main Gate.
- 2. In case of any violation of dress code or disturbance in the classes, the ID card is confiscated from the student and handed over to them on the same day with a warning and advice from the Disciplinary Committee Members.
- 3. Staff members are allotted canteen duty to maintain discipline during the break hours every day.
- 4. Students are not allowed to enter inside the canteen during class hours.
- 5. Smoking and chewing tobacco is strictly prohibited in the college premises and it is also ensured that it is being followed.
- 6. Decent behaviors are insisted on the students in all the college programmes.
- 7. Girls and boys are not allowed to interact inside the college campus.
- 8. Students' movements have been monitored inside the campus and they have been restricted from loitering at the corridors and playground during college working hours.
- 9. Students are not allowed to leave the college early without prior permission from authorities concerned.
- 10. Students are terminated from the college who have damaged any kind of properties within the college premises.



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**EVENT 1:** Discipline duty allotted to monitor the whole campus (All Staff Members)

**DATE: 20-06-2023** 

The coordinator and the committee members had a meeting at the college canteen at 1.30 pm to have a discussion regarding the allotment of discipline duty for this academic year. It has been decided that from 03.07.2023 onwards, the discipline committee members are to monitor the campus from 9.30 am to 10 am and all the other staff members are to perform discipline duty during tea break and lunch break.







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# The Discipline Committee Duty Schedule is as follows:

1	Dr. A. Kubendran	Co-ordinator (Overall)
2	Dr. P. Suresh	Co - Coordinator (Overall)

#### TIME - 9.30 AM To 10.00 AM

S.No.	Name of the Staff	Place of Duty	
1	Dr.D.Selvapandian		
2	Dr.M.Prakash	Main Gate	
3	Dr.E.Bhuvaneshwari	Middle Gate	
4	Dr.G.KandaKumar	Physics Classroom	
5	Dr.P.Sathya	Physics & Chemistry Department Block	
6	Dr.P.Uma Swarupa		
7	Dr.C.Kavitha	Commerce Department Block	
8	Dr.T.S.Senthilkumar	]	
9	Dr.T.Poongodi	Corp. Sec. Department Block	
10	Dr.R.Tamilarasi	Economics Department Block	
11	Dr.R.Jagatheesan		
12	Tmt.K.Gomathi	Statistics Department Block	
13	Dr.T.Kavitha		
14	Dr.A.Kayalvizhi		
15	Dr.C.Sengottuvel	Canteen	
16	Tmt.S.Valarmathi	Physics Classroom	



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The schedule of the discipline duties performed by the other staff members is as follows:

S.No.	Name of the Staff	Place of Duty
1	Dr.K.P.Ashokkumar	Main Gate
2	Dr.K.M.Senthilkumar	Economics Department Block
3	Dr.A.Bharatharathna	
4	Dr.M.Rameshkumar	
5	Mrs.T.Surekha	English Department Block
6	Mrs.R.Vijayarani	
7	Mr.M.Sivaprakasam	
8	Dr.V.Thilagavathi	
9	Mr.S.Raja	Chamistan and Physics Deportment (Crown d Elech)
10	Mrs.K.Savitha	Chemistry and Physics Department (Ground Floor)
11	Dr.P.Vadivel	
12	Dr.R.Bharanitharan	
13	Mr.P.Senthilkumar	
14	Dr.S.Suguna	Commerce Block
15	Dr.P.Vadivel	
16	Dr.G.Meena	
17	Dr.A.Vanitha	
18	Dr.V.Yuvarani	



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S.No.	Name of the Staff	Place of Duty	
19	Mrs.V.Srividya	Corporate Department Block	
20	Mr.K.T.Kannan	1 1	
21	Dr.S.Mahalakshmi		
22	Dr.R.M.Vimalathithan	Physics Classroom	
23	Dr.P.Dinesh		
24	Dr.R.Hemalatha		
25	Mr.R.Kamalanathan	Statistics Department Block	
26	Dr.K.Shalini		
27	Dr.A.Sheik Abdulla		

All the Discipline Committee members and the other staff members are doing the assigned duty as per the schedule which is monitored everyday by the coordinator and the co-coordinator.

# Report prepared by Dr. A. Kayalvizhi

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#### **DISCIPLINARY COMMITTEE 2023-2024**

**EVENT 2**: Friendship Day Celebrations - Discipline Committee Duty Schedule

**DATE** : 08-08-2023

A meeting has been organized by the coordinator to discuss with the committee members about the discipline duty to be performed on 08.08.2023 during **Friendship Day** Celebrations.





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## **DISCIPLINARY COMMITTEE 2023-2024**

# The Discipline Committee Duty Schedule for the Friendship Day Celebrations is as follows:

S.No.	Name of the Staff	Place of Duty
1	Dr. A.Kubendran	Co-ordinator (Overall)
2	Dr. P.Suresh	Co - Coordinator (Overall)
3	Dr. D.Selvapandian	MAIN GATE AND OVER ALL
4	Dr.M.Prakash	

S.No.	Name of the Staff	Place of Duty
1	Dr.E.Bhuvaneshwari	PROGRAMME (Over All)
2	Tmt.R.Vijayarani	
3	Dr.R.Tamilarasi	
4	Dr.K.Shalini	
5	Dr.P.Sathya	CELEBRATION
6	Dr.C.Kavitha	
7	Dr.T.Poongodi	
8	Dr.A.Vanitha	
9	Tmt.K.Gomathi	
10	Dr.A.Kayalvizhi	
11	Tmt.V.Srividya	



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12	Dr.R.Hemalatha	
13	Tmt.K.Savitha	
14	Tmt.S.Valarmathi	
15	Tmt.T.Surekha	
16	Dr.S.Mahalakshmi	CELEBRATION
17	Dr.S.Suguna	
18	Dr.P.Uma Swarupa	
19	Dr.G.Meena	
20	Dr.V.Thilagavathi	
21	Dr.T.Kavitha	
22	Dr.T.S.Senthilkumar	
23	Thiru.K.T.Kannan	
24	Dr.R.Bharanitharan	
25	Dr.P.Vadivel (Commerce)	
26	Dr.A.Bharatharathna	
27	Dr.A.SheikAbdullah	



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S.No.	Name of the Staff	Place of Duty
1	Dr.C.Sengottuvel	
2	Dr.P.Vadivel (Chemistry)	
3	Dr.K.P.Ashokkumar	CANTEEN
4	Thiru.M.Sivaprakasam	
5	Thiru.P.Senthil kumar	
6	Dr.P.Dinesh	
7	Dr.R.Jagatheesan	

S.No.	Name of the Staff	Place of Duty
1	Dr.G.Kandhakumar	
2	Thiru.S.Raja	
3	Dr.K.M.Senthilkumar	PLAY GROUND
4	Thiru.R.Kamalanathan	
5	Dr.R.M.Vimalathithan	
6	Dr .M.Rameshkumar	



# SALEM SOWDESWARI COLLEGE (FOR WOMEN) SALEM - 636010 DISCIPLINARY COMMITTEE 2023-2024

As per the above schedule, discipline duty has been performed by the staff members at the main gate, venue of celebrations, canteen and playground. The students have been vigilantly watched by the staff members so as to avoid any undisciplined activities.

Repo	ort prepared by Dr. A.	Kayalvizhi		
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#### **DISCIPLINARY COMMITTEE 2023-2024**

**EVENT 3**: Onam Celebrations - Discipline Committee Duty Schedule

**DATE** : 29-08-2023

# The Discipline Committee Duty Schedule for the Onam Celebrations is as follows:

S.No.	Name of the Staff	Place of Duty
1	Dr. A.Kubendran	Co-ordinator (Overall)
2	Dr. D.Selvapandian	Overall

S.No.	Name of the Staff	Place of Duty
1	Dr.E.Bhuvaneshwari	CELEBRATION - OVER ALL
2	Dr.A.Kayalvizhi	
3	Tmt.S.Valarmathi	CANTEEN
4	Dr.R.Jagatheesan	
1	Thiru.R.Kamalanathan	PLAY GROUND
2	Dr.T.S.Senthilkumar	



#### **DISCIPLINARY COMMITTEE 2023-2024**

S.No.	Name of the Staff	Place of Duty
1	Dr.A.Kubendran	
2	Dr.E.Bhuvaneshwari	FOOD COMMITTEE
3	Dr.G.Kandhakumar	TOOD COMMITTEE
4	Dr.R.M.Vimalathithan	
5	Tmt.K.Gomathi	

As per the above schedule, discipline duty has been performed by the staff members at the main gate, venue of celebrations, canteen and playground. The students have been watchfully observed by the staff members so that any misbehavior does not occur.

Report prepared by Dr. A. Kayalvizhi



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#### **DISCIPLINARY COMMITTEE 2023-2024**

**EVENT 4** : Meetings of the Discipline Committee

DATE : 03-11-2023

#### **Attendees**

Dr.A.Kubendran

Dr.G. Kandhakumar

Dr. M. Prakash

Dr. T.S.Senthilkumar

Dr.C.Sengottuvel

Dr. R.Jagadheesan

Dr.E.Bhuvaneshwari

Dr.A.Kayalvizhi

Dr.R.Tamilarasi

Dr.S.Suguna

Dr.T.Poongodi

Dr.P.Umaswarupa

Dr.C.Kavitha

Dr.P.Sathiya

Mrs.K.Gomathi

Dr.T.Kavitha







#### **DISCIPLINARY COMMITTEE 2023-2024**

#### Agenda:

- 1. To conduct the deepavali celebration on 06.11.2023
- 2. To assign the duty to be performed in the deepavali celebration
- 3. Any other matters

#### **Resolutions:**

- 1. Resolved to conduct the Deepavali celebration on 06.11.2023 for boys and girls separately.
- 2. Resolved that the discipline duty be performed as per allotment
- 3. Resolved to submit the classroom verification on 07.11.2023.

## Report prepared by Dr.M.PRAKASH

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#### **DISCIPLINARY COMMITTEE 2023-2024**

**EVENT 5**: Deepavali Celebrations - Discipline Committee Duty Schedule

DATE : 06-11-2023

The Discipline Committee Duty Schedule for the Deepavali Celebrations is as follows:

#### SALEM SOWDESWARI COLLEGE (WOMEN), SALEM – 10. <u>DEEPAVALI CELEBRATIONS (GIRLS) – NOVEMBER – 2023</u> <u>DISCIPLINE DUTY</u>

Date: 06.11.2023

S.No	NAME	SIGNATURE
71		OVERALL
1	Dr.A.Kubendran	200 200 11/2023
2	Dr.E.Bhuvaneshwari	2657112023
	Physics & Cher	mistry Department Block
3	Dr.V.Thilagavathi	V. Talagarattil 23
4	Dr.S.Mahalakshmi	Alucia.
	Physics C	lass Room (1,2 & 3)
5	Tmt.K.Savitha	K. 503.11.23
6	Dr.G.Meena	4 ree 03/11/23
	Fir	st Year Block
7	Tmt.V.Srividya	@BSW1 -23
8	Tmt.S.Valarmathi	M.L
. y .	Second Y	ear Block (Library)
9	Dr.S.Suguna	Jan 73/11/23 T. Jeonetha 3/11/23
10	Dr.T.Kavitha (Stat)	T. Kanilha 2/1/23
	Second Year	Block (Side Steps way)
11	Dr.R.Hemalatha	J. 6200618371123
12	Tmt.T.Surekha	1 + 13 m 3 m 3
	Nea	r Notice Board
13	Dr.A.Kayalvizhi	Stoling
14	Dr.P.Uma Swarupa	P. 2 ma Swam 2 111 2 3

CO-ORDINATOR

PRINCIPAL 31 11/2



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#### **DISCIPLINARY COMMITTEE 2023-2024**

### SALEM SOWDESWARI COLLEGE (WOMEN), SALEM – 10. <u>DEEPAVALI CELEBRATIONS (BOYS) – NOVEMBER – 2023</u> <u>DISCIPLINE DUTY</u>

Date: 06.11.2023

S.No	NAME	SIGNATURE
	OVERALL	
1	Dr. A. KUBENDRAN	2027
2	Dr. P. SURESH	( ) m m 83111723
3	Dr. D. SELVAPANDIAN	D. Solupilin 23.
	CANTEEN	
4	Dr. G. KANDHAKUMAR	edy. dia say
5	Thiru. R. KAMALANATHAN	an 3 other
6	Dr. R.M. VIMALATHITHAN	14.100. 2510000000 3500 3311 2.3
7	Dr. P. VADIVEL – COM	P. V 2.123
	PROGRAM VENUE - GROUND	3,1111
	BA (ENGLISH)	
8	Thiru. M. SIVAPRAKASAM	62/11/23
9	Thiru. K.T. KANNAN	1 1 1 2023
	BA (ECONOMICS)	203/11/
10	Dr .K. M.SENTHIL KUMAR	gorong 2/11/2013
11	Dr.A.BHARATHARATHNA	A Bud 3 lin
12	Dr. M. RAMESH KUMAR	M. Roch 19m3/4/23
	в.сом	
13	Dr. R.BHARANITHARAN	July 3/11/2023
14	Thiru.P.SENTHIL KUMAR	8 Sen 1311,23
15	Dr .C.SENGOTTUVEL	C. Oylu 3/11/23
16	<b>D</b> ₩ ; .T.S.SENTHILKUMAR	Ant simos
	B.COM (CS)	
17	Dr.M.PRAKASH	prostitos
18	Dr.K.P.ASHOKKUMAR	JK. P. Shrm
	BSC (STATISTICS)	
19	Dr.R.JAGATHEESAN	Dympod 31103
20	Dr.A.SHEIKABDULLAH	2 end good



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	BSC (PHYSICS)	
21	Dr.P.DINESH	n. 903/11/2003
	BSC (CHEMISTRY)	To go a
22	Thiru.S.RAJA	8/10/23
23	Dr.P.VADIVEL	OLOZIA,

CO-ORDINATOR

PRINCIPAL 1) (2)

As per the above schedule, discipline duty has been performed by all the staff members at the venue of celebrations for boys C-Block ground and for girls in front of A-Block. The students have been watchfully observed by the staff members so that any misbehavior does not occur.

## Report prepared by Dr.M.PRAKASH & Dr.R.JAGATHEESAN

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#### **DISCIPLINARY COMMITTEE 2023-2024**

**EVENT 6** : Classroom Verification - ODD Semester - Discipline Committee Duty

DATE : 07-11-2023

The Discipline Committee Duty Schedule for the classroom verification is as follows:

#### SALEM SOWDESWARI COLLEGE (WOMEN), SALEM -10.

#### DISCIPLINE COMMITTEE DUTY - ALL CLASS ROOMS VERIFICATION

S.NO	FACULTY NAME		DEPARTMENT	SIGNATURE
1.	Dr. A.KUBENDRAN	CO-ORDINATOR	OVERALL	2 11/2013
2.	Dr. P.SURESH	CO-COORDINATOR	OVERALL	Qhunga 11/23
3.	Dr. D.SELVAPANDIAN Dr.G.KANTHAKUMAR	MEMBER	STATISTICS	1) Shylling
4.	Mrs. S. VALARMATHI Dr.A.KAYAVZHI	MEMBER	B.Com. B	oth an
5.	Dr. C.SENGOTTUVEL Dr.T.KAVITHA	MEMBER	ECONOMICS	C. Santua 3/11/23
6.	Dr. M.PRAKASH Dr.R.TAMILARASI	MEMBER	PHYSICS	4.10 3 14 123
7.	Dr. E.BHUVANESWARI Dr.P.UMASWARUPA	MEMBER	ENGLISH	P. Jana Surampa 3
8.	Dr. T.POONGODI	MEMBER	M.Com	Grie while
9.	Dr. P. SATHIYA	MEMBER	CHEMISTRY	800 Jul 23
10.	Dr .R.JAGATHEESAN Mrs.K.GOMATHI	MEMBER	B.Com. A	X. 0 3/11/23 Donal 3
11.	Dr. T.S.SENTHIL KUMAR Dr.C.KAVITHA	MEMBER	B.Com. CS	Kan tay

CO-ORDINATOR

As per the above schedule, discipline duty has been performed by the allotted staff members and the consolidated report is as follows.



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#### **DISCIPLINARY COMMITTEE 2023-2024**

# SALEM SOWDESWARI COLLEGE (FOR WOMEN'S), SALEM -10.

#### DISCIPLINE COMMITTEE DUTY - CLASS ROOMS VERIFICATION

#### **ODD SEMESTER 2023-2024**

S.NO	DEPARTMENT	CLASS	REMARKS
1.		I YEAR	Room no: 05 I year block  Sitting Chair with Writing pad – 52 nos. Bench – Nil Desk – Nil Remarks -Nil
2.	ECONOMICS	II YEAR	Room No: 24 Statistics block  Sitting Chair with Writing pad - Nil  Bench - 12 nos.  Desk - 12 nos.  One fan working with Noise.
3.		III YEAR	Room No: 39 UGC block  Sitting Chair with Writing pad - Nil Bench - 8 nos Desk - 8 nos One fan Not working.
4.	ENGLIGH	I YEAR	Room no: 13 I year block  Sitting Chair with Writing pad - Nil  Bench – 14 nos.  Desk – 9 nos.  Remarks -Nil
5.		II YEAR	Room no: 25 Statistics block  Sitting Chair with Writing pad - Nil Bench - 11 nos. Desk - 11 nos. Remarks - Nil
6.		III YEAR	Room no: 38 UGC block  Sitting Chair with Writing pad - Nil Bench - 9 Desk - 8 One fan Not working.



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S.NO	DEPARTMENT	CLASS	REMARKS
7.	B.COM C.S	I YEAR	Room no: 7 I year block  Sitting Chair with Writing pad – 50 nos.  Bench – Nil  Desk – Nil  Paint in the wall behind the last row chair has been pealed off slightly.
8.		II YEAR	Room No: 26 Statistics block  Sitting Chair with Writing pad - Nil Bench - 12 nos. Desk - 13 nos. Already crack in switchboard.
9.		III YEAR	Room No: 34 Commerce block  Sitting Chair with Writing pad - Nil Bench - 10 nos. Desk - 10 nos. One fan not working. Three tube light not working.
10.	COMMERCE B.COM A	I YEAR	Room no: 14 I year block  Sitting Chair with Writing pad – 54 nos. Bench – Nil Desk – Nil Remarks – Nil
11.		II YEAR	Room No: 29 Statistics block  Sitting Chair with Writing pad - Nil Bench - 12 nos. Desk - 12 nos. Switch board - damaged
12.		III YEAR	Room No: 38 Commerce block  Sitting Chair with Writing pad - Nil  Bench – 17 nos.  Desk – 17 nos.  Remarks - Nil
13.		I YEAR	Room no: 8 I year block  Sitting Chair with Writing pad – 64 nos. Bench – 1 no. Desk – Nil A small damage on wall
14.	COMMERCE B.COM B	II YEAR	Room No: 30 Statistics block  Sitting Chair with Writing pad - Nil Bench - 12 nos. Desk - 13 nos. Remarks - Nil
15.		III YEAR	Room No: 37 Commerce block  Sitting Chair with Writing pad - Nil Bench - 15 nos. Desk - 15 nos. One Tube light Not working.



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S.NO	DEPARTMENT	CLASS	REMARKS
16.	COMMERCE	I YEAR	Room No: 11 I year block  Sitting Chair with Writing pad - Nil  Bench – 14 nos.  Desk – 11 nos.  One Switch, One Desk are damaged
17.	M.COM	II YEAR	Room No: 33 Commerce block  Sitting Chair with Writing pad - Nil  Bench - 10 nos.  Desk - 11 nos.  One switch in switchboard damaged
18.	PHYSICS	I YEAR	Room no: 12 I year block  Sitting Chair with Writing pad - Nil Bench - 10 nos. Desk - 8 nos. Remarks - Nil
19.		II YEAR	Room no: 27 Statistics block  Sitting Chair with Writing pad - Nil Bench - 8 nos. Desk - 8 nos. One Tube light Not working.
20.		III YEAR	Room no: 1  Sitting Chair with Writing pad - Nil Bench - 11 nos. Desk - 11 nos. One desk broken. 3 pin plug damaged (already)
21.		I YEAR	Room no: 10 I year block  Sitting Chair with Writing pad - Nil Bench - 13 nos. Desk - 13 nos. Remarks - Nil
22.	CHEMISTRY	II YEAR	Room no: 28 Statistics block  Sitting Chair with Writing pad - Nil Bench - 8 nos. Desk - 8 nos. Fan regulator 2 damaged
23.		III YEAR	Room no: 36 Commerce block  Sitting Chair with Writing pad - Nil Bench - 11 nos. Desk - 14 nos. Two bench & two desk damaged.



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S.NO	DEPARTMENT	CLASS	REMARKS
24.		I YEAR	Room no: 4 I year block  Sitting Chair with Writing pad - Nil  Bench - 9 nos.  Desk - 10 nos.  One wall clock damaged
25.	B.Sc STATISTICS	II YEAR	Room No: 31 Statistics block  Sitting Chair with Writing pad - Nil Bench - 11 nos. Desk - 11 nos. Remarks - Nil
26.		III YEAR	Room No: 35 Commerce block  Sitting Chair with Writing pad - Nil Bench - 13 nos. Desk - 13 nos. One fan and one tube light not working
27.	M.Se STATISTICS	I YEAR	Room No: 3 I year block  Sitting Chair with Writing pad - Nil  Bench - 8 nos.  Desk - 6 nos.  Two switches damaged  One bench damaged
28.		II YEAR	Room No: 2  Sitting Chair with Writing pad - Nil Bench - 5 nos. Desk - 8 nos. One desk damaged.

Co-ordinator

PRINCIPAL

Report prepared by Dr.M.PRAKASH & Dr.R.JAGATHEESAN

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